

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date **20 January 2016**

Report of: **Director of Community**

Subject: **PRELIMINARY OVERALL REVIEW OF WORK PROGRAMME
2015/2016 AND DRAFT WORK PROGRAMME 2016/2017**

SUMMARY

At the meeting of the Panel on 2 March 2016, members will be asked to review the outcome of the work programme for the current year, 2015/16. Also at the meeting, the Panel will need to finalise the draft work programme for next year, 2016/17.

This report contains details of the position of the Panel's existing work programme for the current year, in order to allow an early assessment of the progress. It also gives some background information to assist members in drawing up the work programme for 2106/17.

RECOMMENDATION

The Panel is invited to give initial consideration to the outcome of the 2015/16 work programme and to the draft work programme for 2016/17.

INTRODUCTION

1. Initial consideration of the outcomes from the work programme for the current year (2015/16) will be reviewed at the Panel's meeting on 2 March 2016. At the same time it will be necessary for the Panel to finalise its work programme for the next municipal year (2016/17)
2. In order to assist the process, members are invited to consider both issues at this meeting.

REVISIONS TO THE WORK PROGRAMME FOR 2015/16

3. The Panel is asked to note the following revisions to the work programme:
 - (a) The report titled Open Spaces Improvement Programme be moved from 20 January 2016 to 02 March 2016 meeting;
 - (b) The addition of a presentation from Y-Services be added to the Work Programme for 20 January 2016 meeting;
 - (c) A presentation from One Community be added to the Work Programme 2 March 2016 meeting;

WORK PROGRAMME – NEXT YEAR 2016/2017

Scrutiny Board Responsibilities

4. Members are reminded that the Scrutiny Board is generally responsible for:-
 - Maintaining an overview of the discharge of the Council's Executive functions.
 - Exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by the officers in exercise of their delegated powers.
 - Reviewing and /or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - Reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - Considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of the public bodies in the area.

Role of the Policy Development and Review Panels

5. The Policy Development and Review Panels are responsible for preparing their own work programmes. These programmes should take account of the role of the Panels to:
 - Assist in the development and formulation of policy.
 - Report and advise upon policies and proposals relating to their particular service interest.

- Review the performance of the service provided directly or indirectly by the Council.
6. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

7. Members are invited to consider policy development and formulation items for the work programme for 2016/17. It has previously been suggested that a few items of major significance be chosen.
8. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
9. At this stage, proposed items for consideration by Panel during the next year are:-

<u>MEETING DATES FOR 2016/17</u>	
1 June 2016	Review of the work programme 2016/17
27 July 2016	Review of the work programme 2016/17
7 September 2016	Review of the work programme 2016/17
9 November 2016	Review of the Work Programme 2016/17
18 January 2017	Preliminary overall review of work programme for 2016/17 and draft 2017/18
1 March 2017	Final review of work programme for 2016/17 and draft 2017/18

10. Other general items may arise during the year, such as responding to consultation requests by the Government.

11. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council as appropriate.

RISK ASSESSMENT

12. There are no significant risk considerations in relation to this report.

CONCLUSION

13. Members are invited to give preliminary consideration to the outcome of the Panel's work programme for the current year. In addition, members are asked to start drawing up and outline of a draft work programme for the next year, 2016/2017. Further consideration can then be given to these matters at the meeting on 1 June 2016.

Appendix A – Leisure and community Policy Development and Review Panel's Current Work Programme 2015/2016.

Background Papers:

None

Reference Papers:

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

APPENDIX A

LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME FOR 2015/16

<u>MEETING DATE</u>	
3 June 2015	<ul style="list-style-type: none"> • Review of Work Programme 2015/16 • Overview of Leisure & Community Portfolio – Presentation
29 July 2015	<ul style="list-style-type: none"> • Review of Work Programme 2015/16 • Open discussion about other potential leisure and community projects and policies
9 September 2015	<ul style="list-style-type: none"> • Review of Work Programme 2015/16 • Park Lane Vision – Update – Presentation • Western Wards Leisure Centre Progress Update - Presentation
4 November 2015	<ul style="list-style-type: none"> • Review of Work Programme 2015/16 • Review of Youth Provision - Presentation
20 January 2016	<ul style="list-style-type: none"> • Preliminary overall review of Work Programme 2015/16 and Draft Work Programme 2016/17 • Western Wards Leisure Centre Progress Update – Presentation • Play and Recreational Facilities – Presentation • Presentation by Y-Services
2 March 2016	<ul style="list-style-type: none"> • Final Review of Work Programme for 2015/16 and draft 2016/17 • Fareham Leisure Centre Performance Review – Presentation • Open Spaces Improvement Programme • Presentation by One Community